Safeguarding against Phishing in the age of 4 Industrial Revolution (CyberPhish)

User Manual

Project Duration: November 2020 – November 2022
Project No.: 2020-1-LT01-KA203-078070

This project has been funded with support from the European Commission. This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.
<table>
<thead>
<tr>
<th>Revision #</th>
<th>Revision Date</th>
<th>Description</th>
<th>Name and Surname</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>Original Draft</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>Updated Draft</td>
<td></td>
</tr>
</tbody>
</table>
## Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>4</td>
</tr>
<tr>
<td>User account</td>
<td>5</td>
</tr>
<tr>
<td>Learning material</td>
<td>8</td>
</tr>
<tr>
<td>Self evaluation test</td>
<td>9</td>
</tr>
<tr>
<td>Simulations</td>
<td>9</td>
</tr>
<tr>
<td>User ranks</td>
<td>12</td>
</tr>
</tbody>
</table>
REGISTRATION

To become a registered user, create an account by clicking the "Sign up" button.

Click **Sign up** at the top of the page. Type your email, password, repeat your password and select your country. You must also confirm that you are not a robot and that you accept the terms and conditions and then click **Register**.

A confirmation link will be sent to you by email once you have registered. Click on the link.
Click the confirmation link to log in to the system.

Welcome Back!

Enter Email Address...

Password

Login

Forgot Password?
Create an Account!

USER ACCOUNT

Once you logged in, click on your email address at the top of the page and click My Information item.
On the left side of My Information page, you will see the main user menu, which links to My Information page (your current page), My Badges page, Self-Evaluation History and Simulations History pages.

You can change your username and password on the My Information page.

On My Badges page, you will see all the badges you have collected for the different tasks you have completed.
On the **Self Evaluation History** page, you will be able to see the history of all self evaluation tests you started or completed. If self evaluation test is incomplete, you can do it by clicking on the name of the test. If test is completed, you can click on it to see the results.

On the **Simulations History** page, you can view the history of simulations that you have been started or completed. If a simulation has not been completed, you can do it by clicking on the name of the simulation. If simulation is completed, you can see the results by clicking on it.
LEARNING MATERIAL

You can access the learning materials at the top of the page by selecting the Learning Material menu item and selecting the topic you are interested in*.

*All learning material can be accessed without registration, but some features may be limited. The trainee can read the training material without logging into the system, but they will not be able to confirm the viewing status of the training material, nor will they have access to the tests and simulations.

If you select any topic, you will see the slides for that topic on the main part of the page and links to all topics on the left side of the page. If you are logged in, you can mark topics as completed by pressing the Mark as Completed! button on the right side of the top of the page and see the progress of your course on the left side of the page.
SELF EVALUATION TEST

To access Self Evaluation questions, you need mark each topic in the category as completed. You then will see the **Self Evaluation Test** button at the top of the main page. You must be logged in to access the **Self Evaluation Test**.

If you click on the **Self Evaluation Test** button, you will receive 5 questions for that category to assess your knowledge.

SIMULATIONS

Users can only access simulations by logging in.

You can access simulations by clicking on the **Learning Material** and selecting **Simulations**.
You can access simulations from any selected Learning Material topic page, too.

When you click Simulations, you have to select a category of simulations. A single simulation can be listed in several categories.
Selecting the Simulations category will allow you to select simulations in that category. If you have ever completed a particular simulation, you will see a timestamp under that simulation.

When you select any simulation, you see the description of the situation before you start solving it. Before you start, you have to choose whether you want to do it **For learning purposes** or **For knowledge testing purposes**.

If you choose **For learning purposes**, you will see the feedback after each answered question.

If you choose **For knowledge testing purposes**, you will see feedback only after you finish the simulation.

Click **Start**.
USER RANKS

This option ranks users according to their best performance on **Self-Evaluation Tests** and **Simulations**. You can access the user ranks by clicking **Ranks** at the top of the page and selecting either **Self evaluation** or **Simulations**.