

Seminar on Enterprise Software

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Content of this Presentation

- **General information**
- Course Website and Topic registration
- Presentation
- Literature survey
 - Bibliography
- Next time

Goal

To help you to deliver
a high-quality **literature survey** on
the topic

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Requirements for Pass Grade

- Attend at least
 - **2** out of the **3** introductory lectures
 - **6** out of the **9** presentation sessions (including “your” session)
- **In due time:**
 - Submit **title, name of supervisor, and presentation time slot** of your literature survey
 - Submit your **report of literature review**
 - Submit **two reviews** of other student’s report
 - Submit **two updated** (according to the review comments) **reports of literature review**
 - **Present your topic**
- Score at least 3 out of 5 in each of the two evaluation criteria:
 - Quality of written **report of literature review** (final)
 - Quality of presentation

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Requirements for Pass Grade

- Attend at least
 - 2 out of the 3 introductory lectures
 - 6 out of the 9 presentation sessions (including “your” session)
- In due time:
 - If you are the second year Master student and plan to defend the thesis in June:
 - Read the previous slide
 - While reading substitute words “**report of literature survey**” with words “**Master thesis report**”
 - If you do not understand the above sentences – read the next slide
- Score at least 3 out of 5 in each of the two evaluation criteria:
 - Quality of written report (final) of literature review
 - Quality of presentation



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Requirements for Pass Grade

- Attend at least
 - 2 out of the 3 introductory lectures
 - 6 out of the 9 presentation sessions (including “your” session)
- In due time:
 - Submit **title**, **name of supervisor**, and **presentation time slot** of your literature survey
 - Submit your **Master thesis report**
 - Submit **two reviews** of other student’s report
 - Submit **two updated** (according to the review comments) **Master thesis reports**
 - **Present your topic**
- Score at least 3 out of 5 in each of the two evaluation criteria:
 - Quality of written **Master thesis report** (final)
 - Quality of presentation

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Requirements for Pass Grade

- Attend at least
 - 2 out of the 3 introductory lectures
 - 6 out of the 9 presentation sessions (including “your” session)
- In c
 - **When submitting last report**
 - **Check the report using the URKUND (plagiarism) system**
 - **Include URKUND report together with the final submission**
 - **Master thesis reports**
 - **Present your topic**
- Score at least 3 out of 5 in each of the two evaluation criteria:
 - Quality of written **Master thesis report** (final)
 - Quality of presentation

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Schedule

- Introductory seminars
 - 8 February, 15 February, 1 March
- 17 February - selection of topic, supervisor and time slot
- 31 March – 1st submission of report
- 13 April – 1st review completed
- 28 April – 2nd submission of report
- 12 May – 2nd review completed
- 26 May – 3rd (final) submission of report including *URKUND* report
- Weekly seminars:
 - 22 March, 29 March, 12 April, 19 April, 26 April, 3 May, 10 May, 17 May, 24 May

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Workload

3 ECTS = 78 hours of study

- Lectures (3 introductory + 9 seminars) - **24** hours
- Finding topic/supervisor – **2** hours
- Preparing presentation – **6** hours
- Review (2 times) – **6** hours
- Update report (2 times) – **14** hours
- Preparing literature review – **26** hours

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Additional Rule

- Survey drafts must be submitted through course submission form
 - Penalty of one point per 24-hour delay will be applied

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Course Website

- Course Website:
 - <https://courses.cs.ut.ee/2017/enterprise/spring>
- Message board:
 - <https://piazza.com/ut.ee/spring2017/mtat03270/home>

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Criteria for Evaluation of Presentation

- The lecturer will give a grade to your presentation based on the following criteria (one point per criterion):
 - **Slides:** Is the amount of text appropriate? Are figures and tables used appropriately where possible?
 - **Public speaking/oratory:** Is the posture appropriate? Is the voice level and intonation engaging? Is the gesturing appropriate? Is the rhythm engaging?
 - **Structure:** Is the structure of the presentation clear? Are the transitions between logical parts of the presentation clearly articulated?
 - **Content:** Does the presentation highlight the main points of the paper? Is the level of detail appropriate? Are examples used appropriately?
 - **Timeliness:** Does the presentation use the allocated time appropriately? Is the time limit respected?

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Tips for your presentation

- Writing and presenting literature review (by K. Mahmood)
 - <http://www.slideshare.net/kmahmood2/6-writing-and-presenting-literature-reviewkhalid>
- Preparing Effective Oral Presentations in 7.17 Project lab
 - <http://web.mit.edu/7.17/pdfs/OralPresentations.pdf>
- Research skills
 - <http://research.microsoft.com/en-us/um/people/simonpj/papers/giving-a-talk/giving-a-talk.htm>
- Oral Presentation Skills
 - http://people.engr.ncsu.edu/txie/publications/oral_presentation_skills.pdf
- Each student has a time-slot of **15** minutes:
12 minutes for the talk + **3** minutes for Q&A

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How NOT to do presentation

- Don McMillan: Life After Death by PowerPoint
 - <http://www.youtube.com/watch?v=WGiePuNFXwY>
 - <http://www.youtube.com/watch?v=zDvm1PVtgWo>
 - <http://www.youtube.com/watch?v=lpvgfmEU2Ck>

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Requirements for Literature Survey

- The draft should contain the following
 - Title page
 - Table of contents
 - Introduction / motivation /research question (section „Introduction“)
 - Research method
 - **Review / Survey / State of the art**
 - List of references
- The length of the literature survey (i.e., Chapter Review / Survey / State of the art) **depends on the topic and the volume** of relevant state of the art, but it should be roughly **between 6 and 8 pages long**

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Requirements for Literature Survey

- The draft should contain the following
 - Title page
 - Table of contents
 - Introduction / motivation /research question (section „Introduction“)
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- The length of the literature survey (i.e., Chapter Review / Survey / State of the art) **depends on the topic and the volume** of relevant state of the art, but it should be roughly **between 6 and 8 pages long**

Use the formatting template from
<http://www.cs.ut.ee/en/msc/theses/guidelines>

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Evaluation of Literature Survey Drafts

- The lecturer will grade the drafts using the evaluation criteria 1-3 available at
 - <http://www.cs.ut.ee/sites/default/files/cs/guidelinesforgraduationthesesatutiocs2017.pdf>
- Additional rules
 - Draft contains a copy/paste of more than 10 consecutive words from any source → -1 point per copied fragment
 - Reproducing/re-drawing 1 or 2 pictures or tables is tolerated, if you explicitly cite the origin of the picture/table in the caption, else -1 point

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How bibliography needs to be organised?

References should appear as

- **Book with one author:**
 - Author, A. A. (2005). Title of work. Location/City, State: Publisher.
- **Book with two authors:**
 - Author, A. A., & Author, B. B. (2005). Title of work. Location/City, State: Publisher.
- **Book with more than two authors:**
 - Author, A. A., Author, B. B., & Author, C. C. (2005). Title of work. Location/City, State: Publisher.
- **Journal article:**
 - Sawyer, S., & Tapia, A. (2005). The sociotechnical nature of mobile computing work: Evidence from a study of policing in the United States. *International Journal of Technology and Human Interaction*, 1(3), 1-14.
- **A publication in press:**
 - Junho, S. (in press). Roadmap for e-commerce standardization in Korea. *International Journal of IT Standards and Standardization Research*.

How bibliography needs to be organised?

References should appear as

- **Edited book:**
 - Zhao, F. (Ed.). (2006). Maximize business profits through e-partnerships. Hershey, PA: IRM Press.
- **Chapter in an edited book:**
 - Jaques, P. A., & Viccari, R. M. (2006). Considering students' emotions in computer-mediated learning environments. In Z. Ma (Ed.), *Web-based intelligent e-learning systems: Technologies and applications* (pp. 122-138). Hershey, PA: Information Science Publishing.
- **Report from a university:**
 - Broadhurst, R. G., & Maller, R. A. (1991). Sex offending and recidivism (Tech. Rep. No. 3). Nedlands, Western Australia: University of Western Australia, Crime Research Centre.
- **Published proceedings:**
 - Deci, E. L., & Ryan, R. M. (1991). A motivational approach to self: Integration in personality. In R. Dienstbier (Ed.), *Nebraska Symposium on Motivation: Vol. 38. Perspectives on motivation* (pp. 237-288). Lincoln: University of Nebraska Press.

How bibliography needs to be organised?

References should appear as

- **Unpublished doctoral dissertation or master's thesis:**
 - Wilfley, D. (1989). Interpersonal analyses of bulimia: Normal-weight and obese. Unpublished doctoral dissertation, University of Missouri, Columbia.
- **A presented paper:**
 - Lanktree, C., & Briere, J. (1991, January). Early data on the Trauma Symptom Checklist for Children (TSC-C). Paper presented at the meeting of the American Professional Society on the Abuse of Children, San Diego, CA.
- **Web site:**
 - VandenBos, G., Knapp, S., & Doe, J. (2001). Role of reference elements in the selection of resources by psychology undergraduates. *Journal of Bibliographic Research*, 5, 117-123. Retrieved October 13, 2001, from <http://jbr.org/articles.html>

How bibliography needs to be organised?

In-Text Citations

- In-text citations should appear with author surname followed by publication year in parentheses
(Brown, 2002)
- Citing several references in-text:
 - In most organizations, data resources are considered to be a major resource (Brown, 2002; Krall & Johnson, 2005; Smith, 2001).
 - Brown (2002) states that the value of data is recognized by most organizations
 - “In most organizations, data resources are considered to be a major organization asset” (Smith, 2001, pp. 35-36) and must be carefully monitored by the senior management.
 - Brown (2002) states that “the value of data is realized by most organizations” (p. 45).

How bibliography needs to be organised?

In-Text Citations

- If you have organised the citations with number in brackets
 - In most organizations, data resources are considered to be a major resource [15; 30; 84].

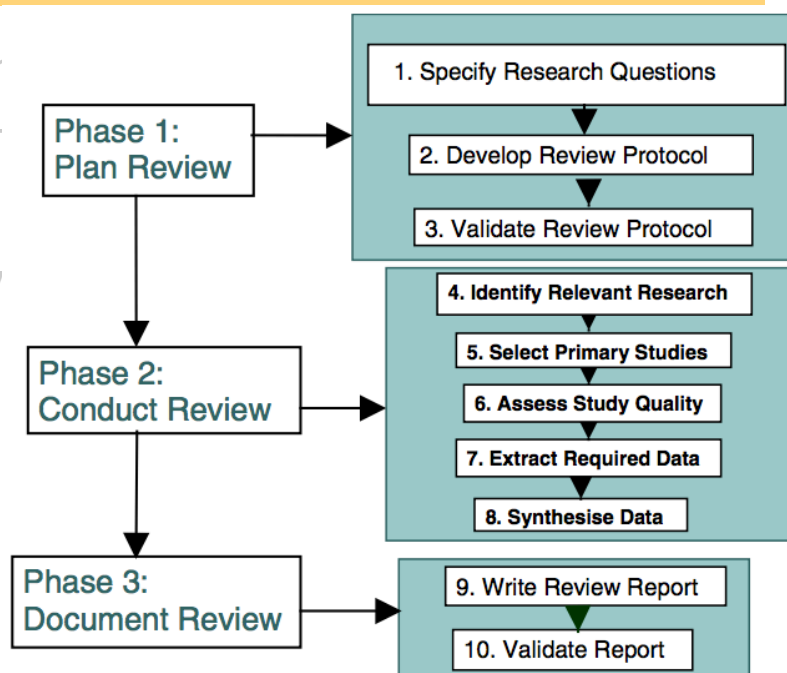
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